



# **TENDER NOTICE**

## **PROVISION OF EMPLOYEE WELLNESS PROGRAM/SERVICES FOR PERIOD OF TWO (2) YEARS**

**TENDER NUMBER 00013/24-25**

### **PROFILE**

The Botswana Energy Regulatory Authority (BERA) - (hereinafter referred to as "the Authority") has been established under the BERA Act, 2016 (No 13 Of 2016) (hereinafter referred to as "the Act") for the regulation of energy sector in Botswana, The Authority is responsible for providing an efficient an efficient regulatory framework for the regulated sector in accordance with the Botswana Energy Regulatory Authority Act.

In line with Section 76 of the Public Procurement Act of 2021 Act No 24, the following tender is reserved for 100% citizen owned companies. The following applies to the tender below:

The procurement method is **Open domestic bidding**.

The tender evaluation shall follow the **Least Cost Evaluation Method**.

### **1. INVITATION TO TENDER**

Procuring entity – BERA HRA Department

Eligible companies should be in possession of PPRA Code as follows:

- Code 317; Other Consultancy Services
  - Subcode; 07 Health consultancy services
- Code 134; Health services
  - Sub-Code 03 Psychosocial or 06 Psychosocial
- Code 145; Safety, Health, and Environmental services
  - Sub code - 01. Occupational Health and Safety

The codes are to be verified online.

2. Interested companies may purchase the tender documents at a non-refundable deposit of P500.00 payable by cash or bank guaranteed cheque made out in Favor of the Botswana Energy Regulatory Authority. Youth owned companies will pay half the price which is P250.00.

Companies are advised to email proof of payment to [tenders@bera.co.bw](mailto:tenders@bera.co.bw) with copy to [onkutule.mafule@bera.co.bw](mailto:onkutule.mafule@bera.co.bw) who shall send the complete tender document by email.

Bank details for EFT payments:

**ACCOUNT NAME: Botswana Energy Regulatory Authority**

**BANK NAME: ABSA Bank Botswana LTD**

**ACCOUNT NUMBER: 1026840**

**BRANCH CODE: 002**

**REFERENCE: Company name and Tender number**

3. A two-envelope procedure will be followed in evaluating all the three tenders. More details on the method are contained on the tender documents.

4. Enquiries relating to this tender may be addressed to [tenders@bera.co.bw](mailto:tenders@bera.co.bw) with copy to [onkutule.mafule@bera.co.bw](mailto:onkutule.mafule@bera.co.bw) at least five (5) working days before tender closing date.

### **5. CLOSING DATE**

Responses shall be submitted in sealed envelopes not later than **1000hrs on the 14<sup>th</sup> of April 2025** and shall be delivered by hand to the following address;

Botswana Energy Regulatory Authority

Plot No 115666 Khama Avenue

Lobatse

Botswana



**BOTSWANA  
ENERGY REGULATORY  
AUTHORITY**

*Regulating for Energy Security*

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